

Local Authority Common Ask (Gas) Checklist – General Information



Quick reference checklist for assembling data from a Local Area Energy Plan for General Information

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CONTENTS

1.	INTRODUCTION	1
2.	GENERAL FILES	1
2.1	Local Authority Common Ask Questionnaire	1
2.2	Custom Geographic Area Shapefiles (optional).....	1
2.3	Non-standard area LSOA definition (optional)	1

Acronyms and Abbreviations

Name	Description
LAEP	Local Area Energy Plan
LSOA	Lower Layer Super Output Areas
ONS	Office for National Statistics

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1. INTRODUCTION

This checklist was written to accompany version 2.0 of the Local Authority Common Ask. It is designed to be a quick reference guide to help with the assembly of data, but the local authority common ask definition itself is to be used as the comprehensive definition of requirements. This checklist specifically covers the compilation of general information. Other checklists are provided to support the compilation of data for specific technologies.

2. GENERAL FILES

2.1 Local Authority Common Ask Questionnaire

☐ Complete the “LAEP Answer” column in the “Questionnaire” sheet using the dropdowns or information in the correct format to indicate the relevant metadata for your data.

☐ Ensure every question has an answer unless marked as optional.

Data question	LAEP Answer (Answers listed in order of preference)
Please use the dropdown lists to complete the orange boxes with answers to the questions about the LAEP data.	
Note that there is a restriction on the types of answers that are accepted, such as restricting the levels of geographical output to ensure that no IP sensitive data is given. To understand these restrictions for each question, please refer to the LAEP data dictionary.	
For questions on the day of the year of uptake values, note that these are optional and will be more significant if your LAEP forecasts rapid uptake in the short term. For longer term LAEP plans, such as those for Net Zero in 2050, note that these are optional and will be more significant if your LAEP forecasts rapid uptake in the short term.	
When compiling data, you may need to make decisions about the resolution of data provided, for example whether to provide data at a higher geographical resolution or for more individual years in the modelled period. In the case of a higher resolution, please provide data at a higher resolution.	
Domestic Individual Heating	
Are buildings with district heating included when you calculate the heat pump uptake as a % of stock?	
What type of geographical area does this LAEP use?	

Figure 1: The top of the local authority common ask questionnaire including the first questions on the metadata for domestic individual heating data.

☐ (Optional) If provided, list the geojson files used by the data and the datasets to which they relate.

If you have provided custom geojsons, please list the names of the files below and which input CSVs each applies to:	Technology data csv name
geojson name	
example_geojson_name	example_technology_csv_name

Figure 2: The custom area shapefile metadata question at the bottom of the local authority common ask questionnaire.

2.2 Custom Geographic Area Shapefiles (optional)

☐ Compile the geojson data for any custom areas that you provide in the format specified in the data dictionary definition.

☐ Check that the naming of areas in the geojson is consistent with the naming used in the related data files.

☐ Check that all shapes included in the shapefiles are referenced in the corresponding technology data files at least once.

☐ Check that all shapes included in the shapefiles have an assigned id value

☐ Check that the co-ordinate system for all shapefiles is EPSG:27700.

2.3 Non-standard area LSOA definition (optional)

☐ Ensure all LSOAs used in the technology datafiles are listed here.

☐ Check that all percentage values are greater than 0 and not more than 100.